



WEDDING PLANNING CHECKLIST

12+ MONTHS

- ☐ Have fun announcing your engagement!
- ☐ Choose a date (up to 3 so you can be flexible)
- ☐ Talk budget and who's contributing what
- ☐ Decide on your style or theme
- ☐ Choose your wedding party:
maid of honour, bridesmaids, best man
groomsmen, flower girl and ring bearer
- Get engagement ring insured and consider
taking out wedding insurance
- Begin compiling your guest list
- Explore ceremony and reception venue
options
- ☐ Start assembling your team of wedding pros:
planner, photographer, videographer, caterer,
florist, and entertainment
- ☐ Browse wedding dress and veil styles
- ☐ Create Wedding Style Boards on Pinterest
- ☐ Browse stationery designs that fit your theme and
order samples
- ☐ Place full order of Save The Date cards
- ☐ _____
- ☐ _____

10-11 MONTHS

- ☐ Choose bridal party attire and accessories
- ☐ Book ceremony and reception venues
- ☐ Book registrar
- ☐ Book in your videographer, caterer,
entertainment and florist
- ☐ Finalise your guest address list
- ☐ Post your Save The Dates
- ☐ Say yes to the dress!
- ☐ Establish a healthy skin and wellness routine
- ☐ Research honeymoon destinations
- ☐ _____

8-9 MONTHS

- ☐ Find 3 hotels (at different price points) to recommend for out-of-town guests
- ☐ Browse wedding invitation designs and coordinating stationery (Invites, Menus, Thank You Cards)
- ☐ Refine and update guest list as needed
- ☐ Create your gift registries online
- ☐ Begin planning your honeymoon

6-7 MONTHS

- ☐ Explore wedding day hair and makeup styles
- ☐ Meet with Registrar to discuss plans for ceremony
- ☐ Reserve any hired items such as chairs, decor & lighting
- ☐ Make menu choices and arrange tastings
- ☐ Decide on groomsmen attire
- ☐ Order your wedding stationery
- ☐ Post out wedding invitations to guests
- ☐ Book transportation for bridal party to and from venues
- ☐ Purchase the rings!
- ☐ Organise and schedule Hen Party and Stag Party with Maid of Honour and Best man
- ☐ Order Thank You Cards and gifts for bridal party

4-5 MONTHS

- ☐ Choose flowers for: wedding party, venues and cake, etc.
- ☐ Arrange dress fittings
- ☐ Book honeymoon flights and hotels
- ☐ Book room for wedding night
- ☐ Order wedding cake
- ☐ Plan welcome baskets for out-of-town guests
- ☐ Prepare play/do not play lists for DJ/Band
- ☐ _____

3 MONTHS

- ☐ Finalise honeymoon plans and ensure all documents are in order.
- ☐ Plan ceremony and reception seating
- ☐ Experiment with hair and makeup with stylist
- ☐ Finalise readings and music for the ceremony
- ☐ Purchase guestbook, flower baskets and ring bearer pillow
- ☐ Finalise menu and evening food with caterers
- ☐ _____
- ☐ _____

2 MONTHS

- ☐ Organise your RSVPs
- ☐ Begin writing your vows together
- ☐ Review ceremony details with registrar
- ☐ Finalise seating arrangements
- ☐ Finalise playlists with musicians
- ☐ Plan the order of the day and prepare programmes
- ☐ Create your wedding day timeline and send to your wedding suppliers, registrar and bridal party
- ☐ Write out your honeymoon itinerary
- ☐ Decide on your “something old, new, borrowed & blue”
- ☐ Book a nice spa day for your bridal party
- ☐ Book remaining wedding day transportation if needed
- ☐ _____
- ☐ _____

1 MONTH

- ☐ Call suppliers to confirm location and timings
- ☐ Confirm honeymoon reservations
- ☐ Create a checklist for honeymoon packing
- ☐ Collect wedding rings
- ☐ Confirm final details with registrar
- ☐ Enjoy your Stag and Hen Parties!
- ☐ Order the order-of-the-day programmes
- ☐ Final dress fitting (with shoes & undergarments)
- ☐ Write Thank You notes as gifts are received
- ☐ Look for pet sitter/boarding options to cover wedding and honeymoon
- ☐ _____
- ☐ _____

2 WEEKS

- ☐ Follow up with guests who have not RSVP'd
- ☐ Give final count to caterer
- ☐ Begin breaking in wedding shoes
- ☐ Send playlists to DJ/band/ceremony musicians
- ☐ Get final haircut and color
- ☐ Delegate wedding day duties: gift table, guestbook, etc.
- ☐ Delegate someone to return suits, rentals and tend to wedding dress after the wedding
- ☐ Send directions to wedding day limo/transportation driver
- ☐ _____
- ☐ _____
- ☐ _____

1 WEEK

- ☐ Prepare final payments to suppliers and cash for payments made on the wedding day
- ☐ Give readers their readings
- ☐ Give photographer and videographer your image and video requests
- ☐ Lay out wedding clothes
- ☐ Prepare wedding day emergency kit (plasters etc.)
- ☐ Get spa treatments for you and the bridal party
- ☐ _____
- ☐ _____
- ☐ _____

THE DAY BEFORE

- ☐ Deliver welcome baskets
- ☐ Get mani/pedi/massage
- ☐ Have a hearty meal
- ☐ Relax with your groomsmen/bridal party
- ☐ Get to bed at a reasonable hour!
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

WEDDING DAY

- ☐ Eat a good breakfast!
- ☐ Allow yourself plenty of time to get ready
- ☐ Give wedding rings and cash for suppliers to best man
- ☐ Relax, smile, and soak in every incredible moment!

congratulations

BEYOND THE WEDDING

- ☐ Ensure suits have been returned
- ☐ Get wedding dress to preservationist or cleaners
- ☐ Order and send Photo Thank You Cards (include a wedding photo)
- ☐ Update your Bank Cards and ID documents with your new name!
- ☐ Live happily ever after!